

Mercury Network is for Wholesale appraisals only.
All Correspondent appraisals must be ordered directly through
your company, as your company is the lender.

BROKER APPRAISAL ORDER PROCESS





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Please use the link below to access the website:

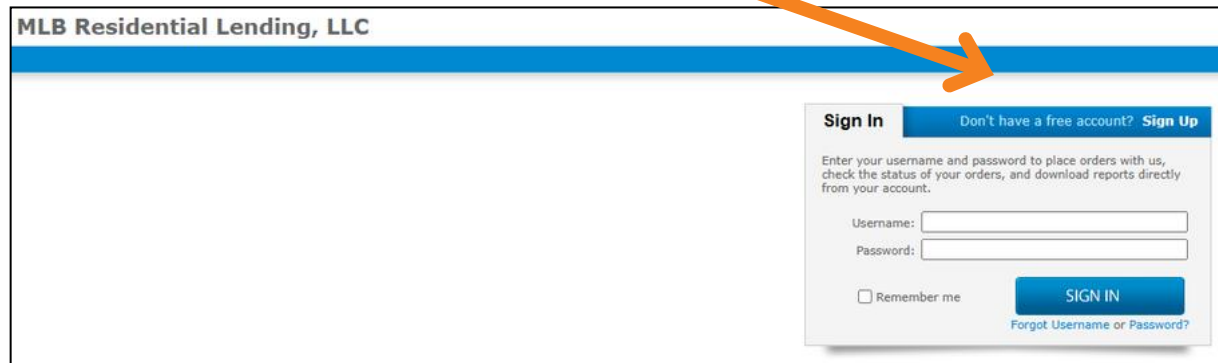
<https://mlbresidentiallendingllc.vmpclient.com/SignIn.aspx>

Once on the sign-in page, enter your username and password.

Username: Your email address, unless otherwise specified in your registration email.

Password: The password you created during registration.

If you no longer have the original registration email or have not yet created an account, select **“Don’t have a free account? Sign Up”** to register.



The screenshot shows the MLB Residential Lending, LLC Sign In page. The page has a blue header with the company name. Below the header, there is a sign-in form. The form includes a 'Sign In' button and a link that says 'Don't have a free account? Sign Up'. An orange arrow points to this link. The form also contains instructions: 'Enter your username and password to place orders with us, check the status of your orders, and download reports directly from your account.' Below this, there are input fields for 'Username:' and 'Password:'. There is a 'Remember me' checkbox and a 'SIGN IN' button. At the bottom of the form, there is a link that says 'Forgot Username or Password?'.

Once you login you will see the below Click on New Order



Complete the **New Order** form with as much detail as possible.

Select Legacy Form

Fields marked with a red asterisk (*) are mandatory and must be completed before the order can be submitted.

The screenshot displays the 'New Order' form in the MLB Wholesale system. The interface includes a top navigation bar with buttons for 'New Order', 'View Order', 'Delete Order', 'My Columns', and 'OptiVal AVM Cascade'. Below this, the 'Legacy Form' section is active, showing a search bar with 'Appraisal URAR UAD 3.6' and filters for 'Starts with' and 'Contains'. The 'In field' is set to 'Subject city' and 'Placed' is set to 'All Active'. A sidebar on the left lists 'Active Order Folders' with counts: 'All Open Orders' (0), 'In Progress' (0), 'Open Bid Orders' (0), 'Inspection Scheduled' (0), 'Inspection Complete' (0), 'Pending Quality Review' (0), 'Due Today' (0), 'Past Due' (0), and 'Exceptions' (0). The main area shows a table titled 'All Open Orders (0)' with columns: Tracking #, Status, Due date, Inspection, Borrower, Property, Lender, Account exec, Loan #, Order date, Product, and Update.

Payment Options

New Appraisal Order Next

Fields with red asterisks (*) next to them are required. However, please fill out as much information as possible. Doing so will eliminate delays caused by us having to contact you for additional information.

Client Group* (None Selected) Intent to Proceed Received Date* 10

Closing Date 10

Property Information

Address* Prop Type* (None Selected)

Unit Type (None Selected) Prop Rights (None Selected)

City* Legal Desc

State* (None Selected) Directions

Zip Code* Characteristics ☐ None

Assignment Information

Form/Type* (None Selected) Loan # or Lender Case #* 10 ☐ Rush Order

Order Ref # File #

Loan Type* (None Selected) Sale Price

Loan Purpose* (None Selected) Estimated Value

Ordered By FHA #

Disclosure Date DUI Case File ID

Inspection Type (None Selected) LPA Key

Value Conditions ☐ As is ☐ As stabilized ☐ As completed ☐ Retrospective

Broker Information

Broker Name Broker Branch

Broker ContactType1 (None) Broker ContactType2 E-mail 10

Contact and Access Information

Occupancy (None Selected)

	E-mail	Mobile
Borrower*	10	10
Co-Borrower	10	10
Owner	10	10
Occupant	10	10
Agent	10	10
Other	10	10

Appointment Contact* (None Selected)

Additional Notification Recipients
Enter additional e-mail addresses to receive notifications for this order. Separate multiple e-mail addresses with a semicolon.

Additional Comments or Instructions to Vendor

Next

Once all required information is completed, click **Next** to review the summary. At the bottom of the page, select a payment option and complete the payment process.

You may either email a secure payment link directly to the borrower (**Deferred CC**) or enter the borrower's credit card information (**CC to Vendor**) if it has been provided to you.



Payment Information

New Appraisal Order

BackNext

Confirm Your Order

Please review the details of your order. If you need to make changes, click 'Back'.

Assignment Information

Due Date	5/14/2024	Loan #	TEST
Other Ref #		File #	
Loan Type	Conventional	Form/Type	Appraisal Update/Recertification (FNMA 1004D)
Loan Purpose	Refinance	Sales Price	
Ordered By		Loan Amount	
Lender	MLB Residential Lending, LLC	Estimated Value	
Client Group	1st Premier Mortgage Company, LLC	FHA #	
AMC		DU Case File ID	
Disclosure Date		LPA Key	
		Intent to Proceed	4/9/2024
		Received Date	
		Closing Date	

Property Information

Address	[REDACTED]	Prop Type	Single Family
City	Union	Prop Rights	
State	NJ	Legal Desc	
Zip Code	07083	Directions	
County	Union		

Contact and Access Information

Occupancy	Owner		
Borrower *	[REDACTED]	E-mail	test@email.com
Co-Borrower		Home	
Owner		Home	
Occupant		Home	
Agent		Home	
Other		Home	
Appointment Contact *	Borrower	E-mail	

Additional Comments or Instructions to the Vendor

Payment Information

Fee Notes [No Fee Notes]

Order Fee 0

Payment Method CC to Vendor Add credit card info

BackNext



If you have any questions, please contact Client Services

clientservices@mlbmortgage.com

973-564-0866

For Mercury Network assistance, please contact Client Relations at (888) 794-0455 or click “Help” on the Mercury Website

If you encounter any **technology difficulties in Mercury Network**,

Please reach out to:

Phone: 1-800-900-4954

Email: mercuryinfo@corelogic.com

